



Andy Beshear
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES
DEPARTMENT FOR COMMUNITY BASED SERVICES**

Eric Friedlander
SECRETARY

275 East Main Street, 3E-A
Frankfort, Kentucky 40621
Phone: 502-564-3703
Fax: 502-564-6907

Lesa Dennis
COMMISSIONER

PROTECTION AND PERMANENCY TRANSMITTAL LETTER, 25-09

TO: Service Region Administrators
Service Region Administrator Associates
Service Region Clinical Associates
Regional Program Specialists
Family Services Office Supervisors

FROM: Kelli Root, Assistant Director II

DATE: March 24, 2025

SUBJECT: SOP 13.39, SOP 13.40, SOP 13.42, SOP 13.43, SOP 13.44, SOP 13.46.1, and forms

This transmittal letter notifies staff of edits to the following standards of practice (SOP). These changes are related to changes in [922 KAR 1:050](#) and [922 KAR 1:060](#).

- [SOP 13.39 Adoption Assistance](#)
- [SOP 13.40 Approval of Adoption Assistance](#)
- [SOP 13.42 Annual Contact with the Adoptive Family](#)
- [SOP 13.43 Adoption Assistance Renegotiation](#)
- [SOP 13.44 Suspension, Reduction, and Termination of Adoption Assistance](#)
- [SOP 13.46.1 Continuation of the Title IV-E Adoption Assistance After Age Eighteen \(18\)](#)

- [DPP-1258 Adoption Assistance Agreement](#)
- [DPP-1258C Adoption Assistance Agreement for Extraordinary Medical Expenses](#)
- [DPP-1258D Adoption Assistance Agreement for Parenting Youth](#)
- [Adoption Subsidy Extension Beyond Age Sixteen \(16\)](#)
- [Adoption or Subsidized Permanent Custody \(SPC\) Subsidy Reduction Letter](#)
- [Adoption or Subsidized Permanent Custody \(SPC\) Subsidy Reduction Second Letter](#)

- [Adoption or Subsidized Permanent Custody \(SPC\) Subsidy Reduction Third Letter](#)

If you have any questions regarding this transmittal letter, please contact:

Veronica Jordan Sears, Adoption Services Branch Manager

VeronicaJ.Sears@ky.gov

(502) 564-5995